CA-PMM

Project Name: CALTIDES

OCIO Project #:

Department: CDE and CCTC

Revision Date: 8/10/09

Status Report

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes			
2. Were any key milestones or deliverables rescheduled?	Yes	Procurement delays	Vendor selection still planned for mid September	SPR will be developed for submittal in mid November
3. Was work done that was not planned?	Yes	Multiple RFP addendums		
4. Were there any changes to scope?	Yes	Mapping of certain data shifted from CCTC to vendor.	See explanation in Look Ahead view item #4.	SPR will be developed for submittal in mid November
5. Were tasks added that were not originally estimated?	Yes	Multiple RFP addendums		
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	Yes	Procurement Phase Delays	1 year, 8 month delay for project	SPR will be developed for submittal in mid November
8. Are there any new major issues?	No			
9. Are there any staffing problems?	Yes	CDE Technical Lead vacancy	Previous TL participated in Proposal Evaluations	CDE PMO review of candidate applications continues.

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Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	Yes	Minimum 1 year 8 month delay for Procurement Completion	Reevaluation of implementation schedule to business cycle
2. Do any key milestones or deliverables need to be rescheduled?	Yes	Minimum 1 year 8 month delay for all post procurement milestones	Reevaluation of implementation schedule to business cycle
3. Is there any unplanned work that needs to be done?	Yes	Risk Mitigation	Based on site visits conducted at Placer and Santa Clara Counties, the project has determined that the Assignment Monitoring (AM) process needs to be updated to account for the efficiencies expected with upcoming automation via CALPADS and CALTIDES. Whereas the AM process is not directly part of the CALTIDES project, CALTIDES is dependent on the accuracy of the Assignment Monitoring process. CDE is currently in the process of planning for the needed updates.

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4. Are there any expected or recommended changes to scope?	Yes	At the FSR stage, it was intended that CCTC would perform the mapping of course code data maintained in CALPADS to CALTIDES credential and authorization data. A better understanding of the complexity of this task during the RFP requirements stage caused the project team to both update the data to be mapped and shift to the CALTIDES vendor, the responsibility for developing the needed mapping.	Document in SPR that will be submitted in mid-November.
5. Are there any tasks not originally estimated that will need to be added?	No		
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	Yes	1. A complexity with the cost proposal evaluations could cause a delay of approximately 3 weeks in the selection process. 2. Minimum 1 year 8 month delay for all post procurement milestones.	1. The project team is currently working with DGS to better define the potential selection process delay. 2. Reevaluation of implementation schedule to business cycle.
8. Are any major new issues foreseeable?	No		

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9. Are any staffing problems anticipated?	Yes	The furloughs at CTC, Office of Technology Services and DGS are impacting the ability of the evaluation team to resolve the cost evaluation complexity noted above in time to adhere to the existing procurement schedule.	The project is currently working with DGS to better define the potential selection process delay.

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Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period.***

Procurement Phase Activities are 92% complete. Cost proposals were opened on July 23, 2009. Cost Proposal Evaluation and Evaluation and Selection Report development are in progress.

Documentation of existing Business Process continues. Efforts are on track as planned.

Statewide Educator ID (SEID) Implementation is as previously reported - 86% complete. For the remaining 14%, half are due to needed conversion of lifetime credentials (expected completion date is 5/2010). The remaining 7% is due to districts that didn't report a SEID for various reasons. CDE and CTC currently researching and following up with LEAs/districts.

Lifetime Credential Conversion progress continues. Currently CTC is converting an average of 1,800 Credentials per month. There are approximately 10,000 records for which further information is needed. CTC is currently working with LEAs to resolve outstanding records associated with educator name changes. The CTC May 2010 projection for the completion of lifetime credential conversion remains

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Project Milestones:

List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Phase I: FSR and ITPP Development and Approval	5/12/06	10/12/06	Complete		5/12/06
Phase II: Contractor Procurements and Contract Approvals	2/5/07	3/2/10	In progress	Procurement phase delays	
Phase III: System Development and Implementation	3/3/10	1/6/12	Not started		

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Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule			X	Due to 1 year 8 month Procurement Phase delay, reevaluation of implementation schedule to business cycle.
Milestones			X	Due to 1 year 8 month Procurement Phase delay, SPR will be developed for submittal in mid November.
Deliverables	X			
Resources	X			
OneTime Cost			X	Revised costs based on Cost Proposals will be documented in the SPR that will be submitted in mid-November.
Continuing Cost			X	Revised costs based on Cost Proposals will be documented in the SPR that will be submitted in mid-November.

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Status Reports – Sponsor to Steering Committee

Summary Milestones and Highlights

Project Milestones:					
List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.					
Milestone	**Target Date**	**Forecast Date**	**Status**	**If Delayed, Impact to Implementation Date**	**Date Completed**
Phase I: FSR and ITPP Development and Approval	5/12/06	10/12/06	Complete		5/12/06
Phase II: Contractor Procurements and Contract Approvals	2/5/07	3/2/10	In progress	Procurement phase delays	
Phase III: System Development and Implementation	3/3/10	1/6/12	Not started		

Variances				
	On Plan <5%	**Caution 5-10%**	**Significant Variance >10%**	**Action Required**
Schedule			X	Due to 1 year 8 month Procurement Phase delay, reevaluation of implementation schedule to business cycle.
Milestones			X	Due to 1 year 8 month Procurement Phase delay, SPR will be developed for submittal in mid November.
Deliverables	X			
Resources	X			
One Time Cost			X	Revised costs based on Cost Proposals will be documented in the SPR that will be submitted in mid-November.
Continuing Cost			X	Revised costs based on Cost Proposals will be documented in the SPR that will be submitted in mid-November.

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Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score
1. Customer Buy-In	High Degree of Buy-In	0	0
	Medium Degree of Buy-In	1	
	Low Degree of Buy-In	2	
2. Technology Viability	Strong Viability	0	0
	Medium Viability	1	
	Weak Viability	2	
3. Status of the Critical Path (delay)	<5%	0	2
	5% to 10%	1	
	>10%	2	
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	2
	5% to 10%	1	
	>10%	2	
5. High-Probability, High-Impact Risks	0 to 3	0	0
	4 to 6	1	
	>6	2	
6. Unresolved Issues (on time resolution)	On time	0	0
	Late with no impact	1	
	Late impacting the critical path	2	
7. Sponsorship Commitment	Fully engaged	0	0
	Partially engaged	1	
	Inadequate engagement	2	

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8. Strategy Alignment	Strong alignment	0	0
	Partial alignment	1	
	Weak or no alignment	2	
9. Value-to-Business	Strong	0	0
	Medium	1	
	Weak	2	
10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	2
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	0
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	0
	80-90% assigned and available	1	
	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	0
	Moderately Effective	1	
	Ineffective	2	
		Total	6

Green = 0 - 8

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Yellow = 9 - 19
Red = 20+

Vendor Viability Rating Rationale
Rating based on review of technical proposals.